Belfast Consolidated Home and School Meeting
September 10, 2026

Present: Sylvie de Sousa, Caitlyn Bradley, Amanda Myers, Charlie, Kenzie, John Munro, Heather Rooney, Kelley Carpenter
Regrets: Charley Rooney
Recorder: Amanda Myers

1. **Welcome**
   Meeting called to order at 6:01 pm by Sylvie.

2. **Approval of Agenda**
   Motion to approve original agenda provided by Sylvie.
   Mover: Amanda Myers
   Seconder: Caitlyn Bradley
   MOTION CARRIED

3. **Approval of June 8th, 2026 minutes**
   No amendments to minutes from the meeting held on June 8th, 2026, were suggested after review.
   Motion to approve minutes from June 8th, 2026
   Mover: John Munro
   Seconder: Amanda Myers
   MOTION CARRIED

4. **Business arising from minutes**
   a. Spring fling was a hit this year! Thank you to all of the volunteers who helped despite the rain. Reminder that this year's event is June 11, 2027.

5. **Principal's report (attached)**
   a. A note from the report is a request from the school to use the funds from the COSplay initiative to support the implementation of an instrumental music program at the school, as the projector from last year is paid off. Kelley and John explained that Mr. Ellis has begun the process of requesting support from the province, but it is limited.

6. **New business:**
   a. **Co-president nomination**
      The executive has discussed having Caitlyn come on to the executive as co-president to assist Sylvie in the role.
      Motion for Caitlyn Bradley to be appointed to serve as co-president of the Belfast Consolidated Home and School Association, effective immediately, and serve in that capacity alongside the current president for the remainder of the term.

Mover: Sylvie de Sousa
Seconder: Heather Rooney
MOTION CARRIED

b. Budget 2026-27/banking

We have not yet received a report from the past treasurer, but the executive believes there to be approximately $1000 in the account, which will cover the annual HSF fees. The new executive will need to meet with the bank to make necessary adjustments.

Motion:

i. Tracy Knox be removed as an authorized signer and account holder on all banking accounts held by Belfast Consolidated Home and School at Scotiabank Montague
ii. Charley Rooney be added as authorized signer and account holder on all banking accounts held by Belfast Consolidated Home and School at Scotiabank Montague
iii. The officers of the organization are authorized to complete and sign any documentation required by the bank to implement these changes.

Mover: Caitlin Bradley
Seconder: Sylvie De Sousa
MOTION CARRIED

c. Fundraisers

i. COSPlay (as earlier discussed)

Motion to allocate funds raised through the COSplay initiative to support the implementation of an instrumental music program at Belfast Consolidated.
Mover: Heather Rooney
Seconder: Caitlyn Bradley
MOTION CARRIED

ii. Raffle – this has lost popularity recently. There is no immediate plan to start a new raffle.

iii. Flipgive – an app that allows users to make purchases through the app that gives a percentage of sales to the home and school. We will remind parents/caregivers closer to the holiday season.

iv. Other – list from Heather (attached).

Heather gave a detailed list of fundraising options, and it was discussed amongst the group what H&S would like to do for this year's fundraising. John supported the executive selecting a fundraiser and suggested ending the sales by the PEITF conference in early November.

d. Outdoor Learning Space Funding

i. Souris Home and School recently received a grant of $30,000 for an outdoor learning space. The executive discussed researching the funding application.

e. **Halloween Dance**
This year's Halloween Dance will be on October 30th from 6-8pm. The grade 9s will do the canteen as part of their year-end trip fundraising efforts.
Motion to allocate up to $500 for the Halloween dance.
Mover: Amanda Myers
Seconder: Heather Rooney
MOTION CARRIED

f. **Bingo Night** – will be November 20th at 6:30 pm with a rain/storm date of December 4th. John will be our caller again this year (thank you!).
Amanda will reach out to Alyssa to request the spreadsheet of potential prize donors.
Motion to allocate up to $500 for bingo night.
Mover: Heather Rooney
Seconder: Sylvie de Sousa
MOTION CARRIED

7. **Other Business**
   a. Caitlyn raised some questions on the incoming health food guidelines from PSB. The policy is still in draft. It is expected that there will be a limited number of 'celebration days'. John does not foresee it having any impact on the breakfast buns this year.
   b. Sylvie brought up the possibility of Belfast hosting a community school (similar to other schools across PEI). It was discussed that it is a big undertaking.

8. **Committee Reports**
   a. **Treasurer's Report**
      i. At this time, there is no treasurer's report available.
      Charley will work to sort the books once she receives access to accounts. The executive will support her in any way they can to get the records up to date.

9. **Correspondence**
   a. Home and School Federation fees are due by October 15th.
   Motion to allocate up to $120 for the Home and School Federation fees.
   Mover: Caitlyn Bradley
   Seconder: Amanda Myers
   MOTION CARRIED
   b. Semi-annual meeting will be held at Gulf Shore School on October 20th. Any member interested in attending can reach out to Sylvie

c. The annual executive training meeting will be held on November 2nd at Spring Park School and November 3rd at Souris Regional School.

10. Date of next meeting
October 19th, 2026, at 6:00 pm

11. Adjournment:
Meeting was adjourned at 7:37 pm

Submitted by:

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Recording Secretary